

# SCRUTINY WORK PROGRAMME

CONTAINING SCRUTINY WORK TO BE UNDERTAKEN 1 AUGUST 2009 - 30 APRIL 2009

The Scrutiny Work Programme belongs to the Council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the Scrutiny Work Programme and changes to it are subject to the Council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10.00 am on the day the Scrutiny Committee is due to meet. The dates for each meeting of the Scrutiny Committee are shown below.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Implications of the Recession – Housing and the Financial Crisis</b>	Scrutiny Committee 20 Aug 2009	Paul Staines, Head of Housing and Health Tel. 01235 547621 E-mail: <a href="mailto:paul.staines@southandvale.gov.uk">paul.staines@so uthandvale.gov.u k</a>	To scrutinise the effect of the recession on the Vale	To receive the report from the Head of Service and question as necessary	Requested by Councillor Matthew Barber  Request attendance by Councillor Jerry Patterson (Executive Portfolio Holder)
<b>Revenue Budget Outturn 2008/09</b>	Executive 7 Aug 2009  Scrutiny Committee 20 Aug 2009	Alice Brander Tel. 01235 540429 E-mail: <a href="mailto:alice.brander@whitehorsedc.gov.uk">alice.brander@w hitehorsedc.gov.u k</a>	To scrutinise the Executive's work following the Chief Finance Officer's report	To interview the Head of Service and Executive Portfolio Holder as appropriate	Background report 33/09 to the Executive on 7 August 2009  Request attendance by Councillor Jerry Patterson (Executive Portfolio Holder)

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<b>Waste Contractor's Annual Report</b>	Scrutiny Committee 15 Oct 2009	Mike Mackay, Head of Commercial Services Tel. 01235 540337 E-mail: <a href="mailto:michael.mackay@southandvale.gov.uk">michael.mackay@southandvale.gov.uk</a>	To conduct an annual review of the waste contractor's performance	To interview the client team and contractor as necessary and to make any recommendations for corrective action or improvements	Requested by Councillor Matthew Barber and the Chief Executive  Require attendance by Councillor Jenny Hannaby (Executive Portfolio Holder)
<b>New Waste Management Contract</b>	Scrutiny Committee 15 Oct 2009	Mike Mackay, Head of Commercial Services Tel. 01235 540337 E-mail: <a href="mailto:michael.mackay@southandvale.gov.uk">michael.mackay@southandvale.gov.uk</a>	To scrutinise preparations for the new waste management contract's implementation in the Vale in October 2010	To interview the contractor and the Head of Commercial Services and recommend any corrective action or improvements	Requested by Councillor Matthew Barber and the Chief Executive  Require attendance by Councillor Jenny Hannaby (Executive Portfolio Holder)  Invite South Oxfordshire's Cabinet Member for Waste, Councillor David Dodds
<b>Brown Bins</b>	Scrutiny Committee 15 Oct 2009	Mike Mackay, Head of Commercial Services Tel. 01235 540337 E-mail: <a href="mailto:michael.mackay@southandvale.gov.uk">michael.mackay@southandvale.gov.uk</a>	To scrutinise the management of the brown bins service	Interview the service manager and the Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Require attendance by Councillor Jenny Hannaby (Executive Portfolio Holder)

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<b>Local Services Points</b>	Scrutiny Committee 15 Oct 2009	Andrew Down, Head of HR, IT and Customer Tel. 01235 540372 E-mail: <a href="mailto:andrew.down@outhandvale.gov.uk">andrew.down@outhandvale.gov.uk</a>	To scrutinise the current and future operation of the Local Services Points	Interview the service manager and the Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Require attendance by Councillor Richard Farrell (Executive Portfolio Holder)
<b>Housing Performance Indicators</b>	Scrutiny Committee November 2009	Paul Staines, Head of Housing and Health Tel. 01235 547621 E-mail: <a href="mailto:paul.staines@outhandvale.gov.uk">paul.staines@outhandvale.gov.uk</a>	To scrutinise the housing performance indicators set in the Corporate Plan and the process involved in measuring performance	To interview the service manager and Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Request attendance by Councillor Angela Lawrence (Executive Portfolio Holder)
<b>Financial Services Contract</b>	Scrutiny Committee November 2009	William Jacobs, Head of Finance Tel. 01235 540455 E-mail: <a href="mailto:william.jacobs@outhandvale.gov.uk">william.jacobs@outhandvale.gov.uk</a>	To scrutinise the financial services contract and make any recommendations for corrective action or improvements	Interview the Head of Finance, the contractor and the Executive Portfolio Holder as necessary and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber and the Chief Executive  Require attendance by Councillor Jerry Patterson (Executive Portfolio Holder)

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<b>Leisure Contractors' Annual Reports</b>	Scrutiny Committee November 2009	Chris Tyson, Head of Leisure Economy and Property Tel. 01235 540378 E-mail: <a href="mailto:chris.tyson@south-handvale.gov.uk">chris.tyson@south-handvale.gov.uk</a>	To conduct an annual review of the leisure contractors' performance	To consider the leisure contractors' reports, interview the client manager and the contractor and recommend any corrective actions or improvements	Requested by the Chief Executive  Require attendance by Councillor Richard Webber (Executive Portfolio Holder)
<b>Corporate Property</b>	Scrutiny Committee November 2009	Chris Tyson, Head of Leisure Economy and Property Tel. 01235 540378 E-mail: <a href="mailto:chris.tyson@whitehorsedc.gov.uk">chris.tyson@whitehorsedc.gov.uk</a>	To take a broad look at the future of the Council's corporate property	Interview the service manager and the Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Require attendance by Councillor Richard Webber (Executive Portfolio Holder)
<b>Partnerships - Process and Value</b>	Scrutiny Committee November 2009	Toby Warren Tel. 01235 547695 E-mail: <a href="mailto:toby.warren@whitehorsedc.gov.uk">toby.warren@whitehorsedc.gov.uk</a>	To scrutinise the process and value of partnerships. What partnerships are the Council involved in and what do they achieve?	Interview the service manager and the Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillors Matthew Barber and Jim Halliday  Require the attendance of Councillor Tony de Vere (Executive Portfolio Holder)

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<b>Crime and Disorder Reduction Partnership</b>	Scrutiny Committee 17 Dec 2009	Liz Hayden Tel. 01235 540309 E-mail: <a href="mailto:liz.hayden@whitehorsedc.gov.uk">liz.hayden@whitehorsedc.gov.uk</a>	Sections 19 and 20 of the Police and Justice Act 2006 have given the Council powers to scrutinise the Crime and Disorder Reduction Partnership	To scrutinise the crime and disorder reduction partnership and recommend any corrective actions or improvements	Police authority co-optee to be invited to attend  Require attendance by Councillor Tony de Vere (Executive Portfolio Holder)
<b>Policing in the Vale</b>	Scrutiny Committee 17 Dec 2009	Clare Kingston, Head of Corporate Strategy Tel. 01235 540356 E-mail: <a href="mailto:clare.kingston@southandvale.gov.uk">clare.kingston@southandvale.gov.uk</a>	To scrutinise policing in the Vale	Interview Thames Valley Police representative	Requested by Councillor Matthew Barber  Request attendance by Andy Boyd (Thames Valley Police)
<b>Budget 2010/11</b>	Scrutiny Committee 17 Dec 2009	William Jacobs, Head of Finance Tel. 01235 540455 E-mail: <a href="mailto:william.jacobs@southandvale.gov.uk">william.jacobs@southandvale.gov.uk</a>	To scrutinise the draft budget 2010/11	Interview the Head of Finance and the Executive Portfolio Holder and make any recommendations as necessary	Background papers: draft budget proposals for 2010/11  Require attendance by Councillor Jerry Patterson (Executive Portfolio Holder)

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<b>Old Gaol, Abingdon (this may be a confidential item)</b>	Scrutiny Committee 11 Feb 2010	Chris Tyson, Head of Leisure Economy and Property Tel. 01235 540378 E-mail: <a href="mailto:chris.tyson@south-handvale.gov.uk">chris.tyson@south-handvale.gov.uk</a>	To scrutinise work on the redevelopment of the Old Gaol, Abingdon	Interview the service manager and the Executive Portfolio Holder	Requested by Councillor Matthew Barber  Require attendance by Councillors Richard Webber (Executive Portfolio Holder) and Tony de Vere
<b>Bury Street, Abingdon (this may be a confidential item)</b>	Scrutiny Committee 11 Feb 2010	Chris Tyson, Head of Leisure Economy and Property Tel. 01235 540378 E-mail: <a href="mailto:chris.tyson@south-handvale.gov.uk">chris.tyson@south-handvale.gov.uk</a>	To scrutinise progress on improvements to Bury Street, Abingdon	Interview the service manager and the Executive Portfolio Holder	Requested by Councillor Matthew Barber  Require attendance by Councillors Richard Webber (Executive Portfolio Holder) and Tony de Vere
<b>Partnerships - Effectiveness</b>	Scrutiny Committee 11 Feb 2010	Toby Warren Tel. 01235 547695 E-mail: <a href="mailto:toby.warren@whitford-council.gov.uk">toby.warren@whitford-council.gov.uk</a>	To scrutinise the effectiveness of one or more of the Council's major partnerships, e.g. the Vale Strategic Partnership, and the Choose Abingdon Partnership	Interview service managers and Executive Portfolio Holders and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Require attendance by Councillor Tony de Vere (Executive Portfolio Holder)

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<b>Grounds Maintenance Contract</b>	Scrutiny Committee 11 Feb 2010	Ian Matten Tel. 01235 540373 E-mail: <a href="mailto:ian.matten@whitehorsedc.gov.uk">ian.matten@whitehorsedc.gov.uk</a>	To scrutinise operation of the Grounds Maintenance Contract	To interview the contractor, the client contract manager, the Head of Service and the Executive Portfolio Holder and recommend any corrective actions or improvements	Require attendance by Councillor Richard Webber (Executive Portfolio Holder)
<b>Carbon Management Programme - Review</b>	Scrutiny Committee 22 Apr 2010	Mark Saunders Tel. 01235 547603 E-mail: <a href="mailto:mark.saunders@whitehorsedc.gov.uk">mark.saunders@whitehorsedc.gov.uk</a>	Scrutiny Committee requested a report to its meeting in April 2010	Monitor progress since April 2009 and recommend any corrective actions or improvements	Background minute Sc.64 of the Scrutiny Committee meeting held on 23 April 2009  Potential update to Committee on 15 October 2009
<b>Community Grants</b>	Scrutiny Committee 22 Apr 2010	Toby Warren Tel. 01235 547695 E-mail: <a href="mailto:toby.warren@whitehorsedc.gov.uk">toby.warren@whitehorsedc.gov.uk</a>	To scrutinise the operation of the Council's community grants scheme	To interview the service manager and the Executive Portfolio Holder and recommend any corrective actions or improvements	Requested by Councillor Matthew Barber  Require attendance by Councillor Tony de Vere (Executive Portfolio Holder)

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Equalities and Diversity Plan</b>	Scrutiny Committee 22 Apr 2010	Katharine Doherty Tel. 01235 540342 E-mail: <a href="mailto:katharine.doherty@whitehorsedc.gov.uk">katharine.doherty@whitehorsedc.gov.uk</a>	To undertake an annual scrutiny of the Equalities and Diversity Plan	To interview the Equalities Officer and recommend any corrective action or improvements	Requested by Councillor Matthew Barber
<b>Planning Enforcement</b>	Scrutiny Committee 22 Apr 2010	Adrian Duffield, Head of Planning Tel. 01235 540340 E-mail: <a href="mailto:adrian.duffield@southandvale.gov.uk">adrian.duffield@southandvale.gov.uk</a>	To scrutinise the effectiveness of improvements to the planning enforcement service	To interview the service manager and Executive Portfolio Holder and recommend any corrective action or improvements	Requested by Councillor Matthew Barber
<b>Annual Performance Review</b>	Scrutiny Committee June 2010	Steve Bishop, Strategic Director and Section 151 Officer Tel. 01235 540332 E-mail: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	To annually scrutinise the performance of the Council	To interview the Heads of Service and Executive Portfolio Holders as appropriate and recommend any corrective actions or improvements	Requested by Councillor Jim Halliday